

# K-State Wesley Residence Community Contract Terms and Conditions

## Length of Agreement

K-State Wesley agrees that the above-named resident may use a residential room in our residence hall. This term shall be for the period beginning \_\_\_\_\_ (or date of initial occupancy) and ending two (2) days following your last final exam, subject to the following conditions:

**Eligibility** First priority will be given to residents who are enrolled as a full-time student at Kansas State University. Part-time students and students from other area colleges will be evaluated on a case-by-case basis. Residents must provide proof of status as a student. If there is a change of status during your residency, exceptions will be considered by the K-State Wesley Board of Directors.

## Prepayment

**The resident agrees to make a pre-payment of \$400.00** to be applied towards semester housing fees (**due June 1 for fall semester or December 1 for spring semester**). Any charge in excess of the pre-payment must be paid at the time of check out. Early cancellation of this agreement prior to move-in will result in forfeiture of the pre-payment.

**Fees and Schedule for 2018-2019 The semester fee at K-State Wesley is \$2,600**, which includes the room, basic utilities (water, electric, and internet access) and maintenance cost. **A \$260.00 discount (10%) will be given to residents who pay the whole semester by the first week of class (amount of \$2,340)**. Payments can be made by cash or check. If the total fee for the semester is not paid in full by the first week of class, there is a monthly schedule option.

**Fall Monthly Schedule** - \$520 due by the first week of class, balance of \$1040 by Sept. 5, balance of \$1,560 by Oct. 5, balance of \$2,080 by Nov. 5, balance of \$2,600 by Dec 5.  
**There is a \$50 late-fee if your fee is not paid by the 5<sup>th</sup> of the month.**

**Spring Monthly Schedule** - \$520 due by the first week of class, balance of \$1040 by Feb. 5, balance of \$1,560 by March 5, balance of \$2,080 by April 5, balance of \$2,600 by May 5.  
**There is a \$50 late-fee if your fee is not paid by the 5<sup>th</sup> of the month.**

## Usage

The resident's room is to be used only as a residence by those person(s) listed on this contract and assigned to the room. Occupants may not operate any business from the residence, including but not limited to, Internet business, baby-sitting, music lessons and/or door-to-door solicitation.

## Alterations

Residents are not permitted to alter their room or furniture in any way by painting, adding hardware (i.e. nails) or taping anything.

## Keys and Locks

Residents will be charged the cost of a lock change and new keys if a key is lost or not returned at check out.

## **Parking**

Residents are permitted to park vehicles free of charge in the west lot behind K-State Wesley and the south lot across the street from K-State Wesley. There are 39 parking spaces in our parking lots.

## **Guests**

All guests must sign-in at the K-State Wesley office. Residents are responsible for the behavior of their guests. Overnight guests are permitted provided that you have obtained permission from your roommate AND an RA. Only same sex visitors are permitted overnight.

## **Laundry**

Washers and dryers are located in the basement and are for residents & overnight guests only.

## **Pets**

No pets are allowed in the K-State Wesley Residence Community.

## **Right of Entry**

Authorized personnel may enter your room without resident's consent in case of emergency, to make periodic health or safety checks, routine maintenance, and for scheduled pest control inspections and treatments.

## **Health & Safety**

Residents are responsible for ensuring that a basic level of health, safety and cleanliness are maintained as determined by K-State Wesley and a local pest control agent. Pantry and refrigerator use is a privilege for residents. Food items must be labeled and dated. We reserve the right to dispose of any unlabeled food or expired food.

## **Relocation**

K-State Wesley reserves the right to relocate residents to another room for reasons including but not limited to health and safety concerns, paint concerns, renovations, and accessibility.

## **Liability**

Residents agree to waive any claims, including claims for negligence, against The United Methodist Campus Ministry at Kansas State University, The United Methodist Church and any related entities, and their employees and agents for loss of property or for personal injury to the resident(s) or his or her family or guests arising from use of the premises. Students are encouraged to carry their own health and personal property insurance.

**Cancellation Policy** If a resident chooses to cancel this agreement, written notice of cancellation must be submitted to the K-State Wesley office. **Prior to the 20<sup>th</sup> day of classes a buy-out fee of 50% of the contract will be charged. After the 20<sup>th</sup> day of classes at Kansas State University, a resident will be responsible for the entire contract amount \$5,200.** Any exceptions shall be up to the discretion of the K-State Wesley Board of Directors.

**Contract Termination** K-State Wesley may modify or terminate this contract in the event that the resident does not uphold the lifestyle covenant or is found to be in violation with the policies of the residential community. **All provisions contained in the lifestyle covenant and**

Handbook are made a part of this contract and are incorporated herein by reference.

**Account Information Release**

I hereby consent to the disclosure of information contained in residence account records to those individuals listed for the purpose of responding to inquiries concerning my account. This consent is valid for the duration of this agreement.

*(Please print)*

Individual's name: \_\_\_\_\_

Resident's signature: \_\_\_\_\_

Individual's name: \_\_\_\_\_

Resident's signature: \_\_\_\_\_

Individual's name: \_\_\_\_\_

Resident's signature: \_\_\_\_\_

Individual's name: \_\_\_\_\_

Resident's signature: \_\_\_\_\_

**Contract Signatures** *I have read, fully understand and agree to the terms, conditions and policies of this contract, the accompanying application **information, Handbook and lifestyle covenant**. I specifically understand and agree to the length, payment plan, terms, and cancellation sections of this contract.*

Student's Signature (must be in ink) \_\_\_\_\_ Date \_\_\_\_\_

Parent's or Guardian's Signature \_\_\_\_\_  
**Required if the student is under 18.**

Signature of K-State Wesley Representative: \_\_\_\_\_